



Personal Speed Dials:

From your display telephone:

Note: Enter a 9 for the “Dial a line or group access code”

The screenshot shows a PDF document titled "iDCS 500 Release 2 - DCS Keypad User Guide" in Adobe Reader. The document is split into two pages, 24 and 25. Page 24 contains text about privacy and joining a conversation. Page 25 contains a section titled "DIALING FEATURES" with sub-sections for "SPEED DIALING" and "PROGRAMMING PERSONAL SPEED DIAL NUMBERS".

After the other party (or parties) has joined the conversation and you wish to return privacy to the line so that no one else can join the conversation, press the **PRB** key a second time, the **PRB** key LED will be off.

To Join a Non-Private Conversation

When someone has informed you that you can join a conversation:

- Press the C.O. line key that he/she has indicated.
OR
- Dial the C.O. line number that he/she has indicated.

DIALING FEATURES

SPEED DIALING

You can dial a preprogrammed telephone number stored in the system-wide speed dial list of numbers 500-999 or from your personal list of numbers 00-49.

Your system may be set for 950 system wide numbers. If so the system speed dial access codes are 050-999 and the station speed dial codes are 000-049.

- With the handset on-hook, press the **SPD** key or dial **16**.
- Dial the desired speed dial number.
- The telephone number is automatically dialed for you.

NOTE: If the Hot Keypad feature has been turned off, you must first lift the handset or press **SPK** or **MONITOR** before you begin dialing.

PROGRAMMING PERSONAL SPEED DIAL NUMBERS

You can program frequently dialed telephone numbers in a personal speed dial list. A station may be assigned up to fifty numbers, **00-49**. See your system administrator to determine the amount assigned to your station.

- While on-hook, press **TRSF** and then dial **105**.
- Dial a speed dial number (**00-49**).
- Dial a line or line group access code.
- Dial the telephone number to be stored (24 digits maximum). It can include #, *, FLASH and PAUSE.
- Press **TRSF** to store the number.

NOTE: If the Hot Keypad feature has been turned off, you must first lift the handset or press **SPK** or the **MONITOR** key if you are using a 7B phone before you begin dialing.

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System Wide Speed Dials: (From any display telephone)

Note: Enter a 9 for the “Dial a line or group access code”

1. Press transfer 800
2. Type **CALL OFFICE FOR PASSWORD**
3. Press Transfer.
4. Follow below steps

Adobe Reader - [iDCS 500 Release 2 - System Administration Guide]

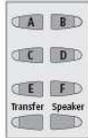
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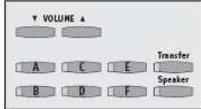
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iDCS KEYSETS

8D KEYSSET PROGRAMMABLE KEYS LAYOUT



28D KEYSSET, 18D KEYSSET PROGRAMMABLE KEYS LAYOUT



Open customer programming and follow the instructions below.

ACTION	DISPLAY
1. Press TRSF and then dial 705 Display shows the first number	SYS SPEED DIAL 500:
2. Dial the speed bin desired (e.g., 505) OR press UP or DOWN to choose and press the right soft key to move the cursor	SYS SPEED DIAL 505:
3. Enter the access code (e.g., 9—the system will automatically insert a dash) followed by the phone number (up to 24 digits long) and press the right soft key to return to step 2	SYS SPEED DIAL 505 : 9—121223456789
4. Press the F key to toggle to Program System Speed Dial Names , step 3 to enter the name	SYS SPEED NAME 505 :
5. Press TRSF to store and exit programming OR press SPK to store and advance to the next program	

DEFAULT DATA: NO SPEED NUMBERS ASSIGNED

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PROGRAM SYSTEM SPEED DIAL NAMES

This program is used to assign a character name or identification for each system speed dial location. This name enables you to locate the speed dial number when you are using the directory dial feature. You may assign a name 11 characters long.

PROGRAM KEYS

UP & DOWN - Used to scroll through speed dial bins.
KEYPAD - Used to enter selections.
SOFT KEYS - Move cursor left and right.
SPK - Used to store data and advance to next program.
HOLD - Used to clear previous entry.

ACTION	DISPLAY
1. Press TRSF and then 706 Display shows the first name	SYS SPEED NAME 500 :
2. Dial the system speed number (e.g., 505) OR press UP or DOWN to select the entry number and press the right soft key to move the cursor	SYS SPEED NAME 505 :
3. Enter the name as shown in Program Station Names and press the right soft key to return to step 2 OR press the F key to toggle to the speed dial number to return to Program System Speed Dial Numbers , step 4	SYS SPEED NAME 505 : SAMSUNG
4. Press the right soft key to return to step 2 above OR press TRSF to store and exit programming OR press SPK to store and advance to the next program	

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